



**PROCEEDINGS OF THE BOARD MEETING OF THE
LAKESHORE TECHNICAL COLLEGE DISTRICT BOARD
LTC – Lakeshore Conference Room, Cleveland
December 20, 2017**

Board Present: Kluss, Lukas, Pohlman, Sheehan, Vasquez, Parrish, Rooney, Hildebrandt

Board Absent: Wyatt

Staff Present: Carlsen, Soodsma, Abts, Dodge, Kotajarvi, Mirecki, Schatz, Robinson, Wasmer, Lemerond,
O'Connell

Guests Present: Merrifield

Call to Order

The meeting of the Lakeshore Technical College District Board was called to order by Vice-Chair Roy Kluss at 3:31 pm. It was reported that this meeting had been publicized in accordance with requirements of the Wisconsin Open Meeting Law.

Public Input

No public input was given.

Connections

The Board discussed ways in which they connected with the college and the community. John Lukas arrived at 3:33 pm.

Linking and Learning

Board members had an opportunity to recap their prior board meeting and tour held at RCS Empowers in Sheboygan. Executive Director of the District Boards Association, Layla Merrifield provided an update of their activities. Jim Parrish arrived at 3:43 pm.

Approval of Minutes

IT WAS MOVED BY ROY KLUSS AND SECONDED BY KIM ROONEY TO APPROVE THE MINUTES FOR THE NOVEMBER 15, 2017 BOARD MEETING as presented. Motion unanimously carried.

Policy Governance

Board Policies I.G and II.C. were reviewed with no revisions at this time. The Board interpretations for the policies were acceptable. Policy I.G., Board Members' Code of Conduct Policy will be further reviewed at the next board retreat. Review of the Ends policies will also be evaluated at the next board retreat. The recommendation for Board Policy II.A. was reviewed. The board approved moving statement five of Policy II.A. to Policy III.G., Communication and Counsel to the Board Policy. Final approval of policies II.A. and III.G will be at a future board meeting. The Other Student Fees monitoring report was presented and in compliance with Board policies.

Action Items

IT WAS MOVED BY KIM ROONEY AND SECONDED BY VICKY HILDEBRANDT TO APPROVE THE 2016-17 ANNUAL AUDIT as presented. Roll call vote: Hildebrandt, aye; Kluss, aye; Lukas, aye; Parrish, aye; Pohlman, aye; Rooney, aye; Sheehan, absent; Vasquez, aye and Wyatt, absent. Motion unanimously carried.

Consent Agenda

IT WAS MOVED BY ROY KLUSS AND SECONDED BY JIM PARRISH TO APPROVE THE CONSENT AGENDA INCLUDING: CONTRACTS FOR INSTRUCTIONAL SERVICES; PROFESSIONAL CONTRACTS, PAYMENTS OVER \$2,500 AND FINANCIAL MONITORING REPORTS FOR NOVEMBER 2017. Motion unanimously carried.

Information/Discussion

President Paul Carlsen provided an update on LTC operations and his activities. An update on the District Boards Association was provided. The calendar of upcoming meetings and events was reviewed. Joe Sheehan arrived at 4:55 pm.

Other Business

Agenda items for the January 17, 2018 Board meeting were discussed.

Closed Session

IT WAS MOVED BY DON POHLMAN AND SECONDED BY VICKY HILDEBRANDT TO MOVE TO CLOSED SESSION PURSUANT TO SECTIONS 19.85(1)(C)* OF THE WISCONSIN STATUTES FOR THE PURPOSE OF REVIEWING PERFORMANCE GOALS AND EVALUATION OF THE PRESIDENT AND DISCUSSION OF ADMINISTRATIVE POSITIONS. Roll Call: Hildebrandt, aye; Kluss, aye; Lukas, aye; Parrish, aye; Pohlman, aye; Rooney, aye; Sheehan, aye; Vasquez, aye; Wyatt, absent. Motion unanimously carried. The Board convened in closed session at 5:17 pm.

*Exemption (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Open Session

IT WAS MOVED BY DON POHLMAN AND SECONDED BY LOIS VASQUEZ TO MOVE TO OPEN SESSION AND COMPLETE THE MEETING AGENDA. Roll Call: Hildebrandt, aye; Kluss, aye; Lukas, aye; Parrish, aye; Pohlman, aye; Rooney, aye; Sheehan, aye; Vasquez, aye; Wyatt, absent. Motion unanimously carried. The Board convened in open session at 5:46 p.m.

Adjourn

IT WAS MOVED BY DON POHLMAN AND SECONDED BY JIM PARRISH TO ADJOURN. The motion was unanimously carried, and the meeting was adjourned at 5:47 p.m.

Respectfully submitted,

Lois Vasquez
Secretary/Treasurer